



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
JUNE 4, 2024**

Approved 6-18-24

11:30 AM - 1:00 PM

MH-141

Present: Barros (for Wood), Childers, Garcia, Jarvis, Kanel, Milligan, Swarat, Valdez

I. CALL TO ORDER

Chair Jarvis called the meeting to order at 11:30 am.

II. URGENT BUSINESS

No urgent business.

III. ANNOUNCEMENTS

- (Jarvis) Due to Jason's new position, we will need have an election for the vice-chair at the first Academic Senate meeting in the fall. We will also have a special election for the CSU Senator seat in the fall.
- (Jarvis) We may also be electing a Statewide Senator for one of the Lecturer seats on the CSU Senate.

IV. APPROVAL OF MINUTES

4.1 EC Minutes 5-21-24 (draft) - *forthcoming*

V. CHAIR'S REPORT

- I have made one change to the format for our meetings. I have added member items to our structure, where we can put those things that we want to bring up that aren't urgent business items. We can pilot it in Exec to see if it's something we want to try with the Senate.
- We have a new president.
Q: (Valdez) Have you invite him to come to Exec?
A: (Jarvis) I have not invited him to come, but I have talked with him. We had a brief phone call, he said he has to finish his current job, so he won't be here until July.
- We do not need a Parliamentarian for the Academic Senate, but it is useful to have someone to consult with and to check with.
Suggestions:
 - Emily Bonney
 - Jon Brusckke
 - Bob Mead

VI. STAFF REPORT

No report.

VII. NEW BUSINESS

7.1 UPS Documents for Review AY 2024-25

Exec began looking at UPS documents to see which ones need to be reviewed and identified which AS committee to send the document to.

Q: (Swarat) Do we have a disqualification policy?

A: (Jarvis) No. We can assign to Academic Standards Committee to decide if we need a UPS.

7.2 Annual Reports for Review from AY 2023-24

7.3 Liaison Choices 2024-2025

7.4 Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2024-2025

Exec worked on filling AS Standing Committees and Misc. Boards vacancies. An email will be sent out to faculty asking them to serve. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the August 29, 2024, Academic Senate meeting.

7.5 Calendar AS Mtgs F 2024 - SP 2025 (draft) - *forthcoming*

7.6 Orientation for Committee Chairs [A Friday in September, an AM/PM session]

7.7 AA/AS Annual Retreat, Fall 2024 - Date TBD / Topic TBD

VIII. ADJOURNMENT

M/S/P (Garcia/Swarat) Meeting adjourned at 12:55 pm.